

User Access Audit Tracking

This enhancement in the July 2006 release is in response to county requests to identify if their cases have been viewed by other users and based on a recommendation in a HIPAA-related system security audit conducted by DHFS of state systems including eWiSACWIS. The audit tracking feature will allow child welfare agencies to ensure that confidentiality requirements are being followed by staff.

The user access audit tracking feature will allow agencies to monitor what case, person or provider records have been accessed by other users and identify what records have been accessed by agency staff. The feature will track access done via the general search function. The feature will not track access from worker desktop lists of cases and providers nor access using the intake search function. The feature will identify what workers accessed a case, person or provider record via search by the date and time. The audit tracking feature only logs what case, person or provider record was accessed via search. It does not log what windows within the record were viewed.

Use of the audit tracking feature will be through eWReports. Persons can request an access listing by a specific case, person or provider record or a listing of all records accessed by a particular worker. Time parameters can be specified for the listing. The audit tracking will begin on July 17, 2006, so the access lists can be generated only from that date forward.

Discussion questions:

- How to promote awareness of the user access audit tracking feature?
- Should agencies be expected to use the audit tracking feature on a regular basis?
- How well are agencies informing other agencies of eWiSACWIS record access, as required by DCFS Memo 2003-13b?